



## **CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.**

### **FULL BOARD MEETING**

Monday, March 24, 2025 at 4:30 p.m.

Held via Zoom videoconference

### **MINUTES**

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Present:	A. Adams	-	President
	B. Kaur	-	Vice President, Morningside Campus
	K. Singh	-	Vice President, Downsview Centre Campus
	K.M. Herrera	-	Vice President, Progress Campus
	V. Eke	-	Vice President, Story Arts Centre
	L. Routhier	-	Representative, Performing Arts Centre
	D. Ip Yam	-	Dean of Students, Centennial College
	A. Ladouceur	-	Indigenous Student Representative
Staff:	W. Leung	-	Director, Finance & Administration
	B. Beamish	-	Director, Student Engagement and Services
	N. Singh	-	Executive Assistant, Progress Campus
Absent:	R. Olawoyin	-	Vice President, Ashtonbee Campus
By Invitation:	Anna Nutovich	-	Recording Secretary, MinuteTakers Inc.

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*Motions will include the count of votes for, against and abstentions. The count will be shown as follows: (FOR – AGAINST – ABSTAINED).*

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1. **CALL TO ORDER**

Notice having been given and there being a quorum present, the President called the meeting to order at 4:31 p.m. and presided as Chair.

2. **LAND ACKNOWLEDGEMENT**

L. Routhier read out the land acknowledgment statement.

3. **AGENDA**

3.1 **Amendments/Additions** – The following additions were noted:

- *OSV External Report*
- *CCSAI By-Law Article 6.d Amendment*

3.2 **Consent Agenda Approval**

On Motion by K. Singh and seconded by V. Elke it was:

**RESOLVED THAT agenda be approved as amended.**

Motion carried (5-0-0).

4. **AUDITOR APPROVAL** – W. Leung was welcomed to the meeting to discuss the auditor appointment. Highlights were as follows:

- (a) *Recommendation* – It is recommended that the current auditing firm, BDO, be approved to conduct the 2025 financial audit.
- (b) *Issues* – Upon inquiry by K. M. Herrera, it was advised that there were no issues with BDO.
- (c) *Auditor Selection* – Upon inquiry by K. M. Herrera, W. Leung noted that it is recommended continuing with BDO due to no concerns with their services. There is no contract with the auditing firm; however, a Letter of Engagement is signed every two years for their services.

On Motion by B. Kaur and seconded by K. Singh it was:

**RESOLVED THAT BDO be appointed as the auditor for the CCSAI for 2025 financial audit.** Motion carried (4-0-1).

5. **OSV** – K.M. Herrera presented.

- (a) *Advocacy Week* – K.M. Herrera reported on the OSV presence at the Advocacy Week.
- (b) *Documents* – K.M. Herrera informed of the access to the documents.
- (c) *Town Hall Meeting* – OSV has been assisting with the Town Hall meeting.

- (d) *Continuing with OSV* – K.M. Herrera recommends continuing with OSV.
- (e) *Alternatives* – L. Routhier queried whether there are alternatives to OSV. K.M. Herrera advised the criteria was not previously met by other parties. There are still lapses with OSV and it is suggested negotiating issues. It was noted that CCSAI is in a good position to negotiate with the government.
- (f) *OSV Expenses* – K.M. Herrera recommended that a decision regarding the OSV budget be postponed.
- (g) *Next Steps* – K.M. Herrera and V. Elke will discuss Board concerns with OSV.
- 6. **BUDGET APPROVAL** – W. Leung presented the 2025-2026 budget for consideration and responded to Board queries as required. W. Leung and B. Beamish were thanked for their work on the budget.

On Motion by K. Singh and seconded by B. Kaur it was:

**RESOLVED THAT 2025-2026 operating budget be approved as presented.**

Motion carried (5-0-0).

7. **BY-LAW AMENDMENT**

- 7.1 **CCSAI By-Law Article 6.d** – An amendment to the By-Law was proposed with discussion as required.

On Motion by B. Kaur and seconded by V. Elke it was:

**RESOLVED that CCSAI By-Law Article 6.d be amended to state: "Have attained a GPA of at least 3.00 in their most recently completed semester; or maintains a cumulative GPA of no less than 3.00."** Motion defeated (2-1-2).

- 7.2 **Article XII.3** – The following motion was noted:

On Motion by K. Singh and seconded by B. Kaur it was:

**RESOLVED the CCSAI By-Laws be amended to add article XII.3 stating "The Executive Director/CEO shall serve a term not exceeding five (5) years, with the possibility of single extension for up to two(2) additional years subject to Board approval. The Executive Director/CEO shall be subject to an annual performance evaluation conducted by the Board of Directors in accordance with the Board's governance policy related to the Executive Director's role. At the conclusion of the Executive Director/CEO's initial five-year term, the Board shall undertake a comprehensive review to determine whether an extension is in the best interest of the organization. The decision to extend the term shall require a formal resolution from the Board. Motion carried (5-0-0).**

8. **IN-CAMERA DISCUSSION**

- (a) *Begin In-camera Session* – The following motion was noted:

On Motion by K. M. Herrera and seconded by K. Singh it was,  
**RESOLVED THAT the Board would enter into an in-camera session at 5:25 p.m.** Motion carried (5-0-0).

*A. Adams recused himself from this discussion and disconnected from the meeting at this point at 5:31 p.m.*

- (b) *Close In-Camera Session* – The following motion was noted:

On Motion by K. M. Herrera and seconded by K. Singh it was,  
**RESOLVED THAT the Board would close the in-camera session at 5:41 p.m.** Motion carried (4-0-0).

9. **DATE OF NEXT MEETING**

The next Full Board meeting will be held virtually on Monday, March 31, 2025 at 6:30 p.m.

10. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 5:41 p.m. on Motion duly made and seconded.

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President – A. Adams

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Executive Director/CEO