



CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

ANNUAL GENERAL MEETING

MINUTES OF THE ANNUAL GENERAL MEETING OF Centennial College Student Association Incorporated held in the Student Centre at Progress Campus and via Zoom teleconference/webinar on Tuesday, April 8, 2025 at 12:00 p.m.

With the consent of all in attendance and no objections noted, A. Adams presided as Chair of the meeting. All present were welcomed and the head table was introduced as follows:

Present:	A. Adams	-	President
	K. Singh	-	Vice President, Downsview Campus
	B. Kaur	-	Vice President, Morningside Campus
	V. Eke	-	Vice President, Story Arts Centre
	K. M. Herrera	-	Vice President, Progress Campus
	L. Routhier	-	Representative, Performing Arts Centre
	D. Ip Yam	-	Dean of Students, Centennial College
Staff:	N. Singh	-	Executive Assistant, Progress Campus
By Invitation:	S. Robertson	-	Recording Secretary, MinuteTakers Inc.

An attendance list is attached as an Appendix to these minutes.

1. **WELCOME and CEREMONIAL PRESENTATION**

A. Adams welcomed all in attendance and thanked everyone for taking the time to come to the meeting.

2. **ANNOUNCEMENT OF QUORUM and CALL TO ORDER**

The meeting was duly called to order at 12:26 p.m.

3. **LAND ACKNOWLEDGEMENT**

The Land Acknowledgement was read aloud by K. Singh.

4. **AGENDA**

The Chair noted the following proposed amendments to the agenda:

- ☐ Item #6 removed
- ☐ The Federal Advocacy Report will be presented by L. Routhier and B. Kaur
- ☐ The Provincial Advocacy Report will be presented by K. M. Herrera and V. Eke
- ☐ Item #12 will be presented by A. Adams

The Chair called for a Motion to approve the agenda as presented. On Motion by L. Routhier and seconded by B. Kaur it was

“Resolved that the agenda is approved as amended. Motion carried as evidenced by a virtual show of hands.
(94-0-1).

5. **APPROVAL OF SPECIAL GENERAL MEETING MINUTES**

The Minutes of the Special General Meeting held on March 13, 2025 were provided with the Notice of the Annual General Meeting.

There being no errors or omissions noted, the Chair requested a Motion that the reading of these Minutes be dispensed with and that same be approved. On a Motion by V. Eke and seconded by B. Kaur it was:

“Resolved that the reading of the Minutes of the Special General Meeting of CCSAI members held on March 13, 2025 be dispensed with and that they be adopted and verified as presented.” Motion carried as evidenced by a virtual show of hands.
(86-0-3).

6. **PRESIDENT'S REPORT** – A. Adams

A. Adams delivered a report on behalf of the Board of Directors. Highlights are noted as follows:

- (a) *Acknowledgement* – A. Adams acknowledged the Board of Directors and student community.
- (b) *Strategic Plan* – The Board of Directors completed a strategic plan that has a new vision and clear directions to enhance the student's experience.
- (c) *Governance* – The Board of Directors focussed on accountability and transparency and as part of that over 40 governance policies were developed. There is new student led committees being established and a call for membership will be issued in the coming weeks.

7. **BYLAW AMENDMENT – ARTICLE XII**

The Chair presented the CCSAI bylaw amendment to add article XII.3 stating "The Executive Director/CEO shall serve a term not exceeding five (5) years, with the possibility of a single extension for up to two (2) additional years, subject to Board approval. The Executive Director/CEO shall be subject to an annual performance evaluation conducted by the Board of Directors in accordance with the Board's governance policy related to the Executive Director's role. At the conclusion of the Executive Director/CEO's initial five-year term, the Board shall undertake a comprehensive review to determine whether an extension is in the best interest of the organization. The decision to extend the term shall require a formal resolution of the Board."

On a Motion by L. Routhier and seconded by K. Singh it was:

"Resolved that the By-Law Article XII be amended to add #3 as presented.
Motion carried as evidenced by a virtual show of hands.
(78-12-4).

8. **APPROVAL OF AUDITOR** – A. Adams presented the following:

On a Motion by K. M. Herrera and seconded by B. Kaur it was:

"Resolved that the firm of BDO Dunwoody be re-appointed as Auditor of the Corporation for the fiscal period ending March 31, 2026, to hold office until the close of the next Annual General Meeting and that the Board of Directors be authorized to fix the Auditor's remuneration." Motion carried as evidenced by a virtual show of hands.
(88-0-5).

9. **APPROVAL OF AUDITED FINANCIAL STATEMENTS** – A. Adams presented the following:

On a Motion by K.M. Herrera and seconded by V. Eke it was:

“Resolved that the Audited Financial Statements for the fiscal year ended March 31, 2024 as prepared by BDO Canada LLP, be duly accepted as presented.” Motion carried as evidenced by a virtual show of hands. (79-1-6).

10. **APPROVAL OF 2025/2026 CCSAI OPERATING BUDGET**

- 10.1 **Operating Budget Overview** – A. Adams presented the 2025/2026 CCSAI Operating Budget.

- 10.2 **Discussion** – The floor was now opened for questions; however, none came forward.

- 10.3 **Approval of Operating Budget 2025-2026** – On a Motion by B. Kaur and seconded by V. Eke it was:

“Resolved that the 2025-2026 CCSAI Operating Budget be approved as presented.” Motion carried as evidenced by a virtual show of hands with K.M. Herrera and their proxies abstaining. (62-18-18).

11. **BOARD OF DIRECTORS ADVOCACY REPORTS**

- 11.1 **Federal Advocacy Report** – B. Kaur and L. Routhier presented an overview of the federal advocacy priorities and key achievements. The Chair acknowledged the federal advocacy efforts of the past year. Members participated on every committee and in leadership roles at the Canadian Alliance of Student Associations.

- 11.2 **Provincial Advocacy Report** – K. M. Herrera and V. Eke provided an overview of the activities for provincial advocacy that focuses on housing and education. One key area of focus was to advocate for increased funding and policies addressing student needs. The group created the CCSAI pre-budget submission and presented recommendations to policymakers in the Legislative Assembly of Ontario.

- 11.3 **Municipal Advocacy Report** – K. Singh noted that municipal advocacy is focused on city-level change and student representation. It works independently and does not have an umbrella organization. The volunteers worked on the U-Pass initiative aimed at introducing a universal transit pass across the GTA. This requires agreement from 9 GTA institutions and negotiations are ongoing. There was also focus on the student housing project in partnership with HOUSE Canada.

- 11.3.. Housing Our University Students Equitably (HOUSE), is a non-profit housing organization that builds and operates affordable student housing on or near post-secondary campuses across Canada. The project is currently on hold due to budgetary impact. The Chair encouraged members to continue to participate to have their voices heard.

12. **INDIGENOUS REPRESENTATIVE REPORT**

A. Adams presented a report on behalf of the indigenous representative. The by-laws were recently updated to have two indigenous representatives on the Board of Directors to ensure advancing indigenization across the college and continue to work towards truth and reconciliation. The indigenous centre will determine a liaison while will work with the Association to develop a comprehensive indigenous plan.

13. **ANNOUNCEMENT OF BOARD OF DIRECTORS 2025/2026**

The new members of the Board of Directors were introduced as follows:

Al Helal Shourav	-	Vice President, Progress Campus
Logan Routhier	-	Vice President, Story Arts Centre
Harjyot Singh	-	Vice President, Downsview Centre
Ayesha Siddiqua	-	Vice President, Ashtonbee

14. **OTHER BUSINESS**

With the formal business concluded, the meeting was opened for questions.

- (a) *President Election* – A question was tabled regarding why the President election was cancelled. **Response:** There was a legal matter internally that is underway. Due to confidentiality, the details cannot be shared until the matter is concluded. The Board of Directors will need to have a meeting when the report is received. The incoming Board will need to appoint an interim President. An announcement will be made as soon as there is an update from the lawyer.
- (b) *Conferences* – It was noted that there is \$100,000 in the budget for conferences and a query was raised on how this would be beneficial for the students. What are some of the activities that have been learned or applied from attending conferences and what is the decision making process and criteria used for this budget allocation? **Response:** Each year in the summer the Board members undertake governance and leadership training to ensure they are equipped to work on the priorities for the year including student advocacy. There are four conferences per year that Board members attend, and travel and accommodations are covered. The Board of Directors recently developed new financial policies to ensure fiscal responsibility for travel and accommodations. There is an update each month on the website that includes information on every conference that is attended.

- (b..) There are usually four conferences per year with 3 or 4 people attending. Their flights, accommodations and meals are covered. **Comment:** Why is attendance at conferences limited to the board and not open to students? **Response:** Currently for each organization requires a delegate each year and because they are elected to serve the students they are the first priority.
- (c) *Budget* – A question was raised as to why the clubs only receive 0.25% of the whole budget. **Response:** Each gets about \$400 per semester to plan and execute events. The Board of Directors is working on a new model to equitably allocate funds for clubs based on membership numbers. In the meantime, if more funds are needed for a special event, this can be considered by the Board.
- (d) *CCSAI Policies* – A student asked why they are not allowed to print their own materials. **Response:** This is an appropriate topic to bring to the club presidents committee for discussion and possibly propose amendments to the policy.
- (e) *Revenue and Expenses* – A comment was tabled that the revenue and expenses in the budget are exactly the same and how this is accomplished. There is also one item to be determined in the budget. **Response:** The budget is done based on expected student enrolment and the revenue is based on that. This year the provincial advocacy leads determined that Ontario Student Voices are not meeting the standards and agreed not to maintain the membership. The Association has asked for their governance policies and strategic plan. The incoming Board will discuss this further as it is important to hold the partner organizations to task and ensure that it benefits the students.
- (f) *Executive Director/CEO* – The Chair noted that after 37 years, the executive director is no longer with the organization. An interim CEO has been appointed, and their term will start on May 1, 2025 until a permanent individual can be appointed.
- (g) *President* – A question was raised if the President will stay beyond their term. **Response:** A. Adams noted that he will not be staying as President beyond the end of the term. A. Adams will assume a different position to conduct board training and transferring knowledge to the new Board members and committees. This is a paid full-time, contract position.
- (h) *By-Law Article XII* – A question was raised whether the Executive Director/CEO could be a student. **Response:** The CEO/ED role is a full-time position that oversees the day-to-day operations and not suitable for a student.
- (i) *Travel and Phone Expenses* – A request was tabled for the details of the travel and phone expenses. **Response:** The Board use their personal phone to work during working hours and this is covered by the Association. Board members are provided with a bus pass or funds for travel for meetings.

- (i...) The breakdown of the amounts reimbursed for travel and benefits are \$150/month for bus pass, \$100/month for the phone and wellness benefits of 1,500/year. **Comment:** How much is spent for each person on the Board. **Response:** It is approximately \$4,500 for each person per year.
- (j) *Student Opportunities at Conferences* – It was noted that there are travel grants available for students to attend conferences. **Response:** The Board will be investigating grants this year. Students are encouraged to send information on other grant opportunities for Board awareness.
- (k) *Roles* – A question was asked about the difference between the executive director and the president and if this is a financial burden. **Response:** From a governance perspective, the chair needs to be non-partisan and it is not feasible to have these two positions with the same individual. The chair is paid a small honorarium for chairing the meetings. **Comment:** It was inquired how is it fair that the one that they are choosing to be chair used to be part of the board? **Response:** The chair needs to have governance experience and training to effectively carry out the duties.

The Chair thanked everyone for their questions and attending the meeting.

15. **ADJOURNMENT OF MEETING**

There being no further business brought before the meeting, the Chair requested a Motion to conclude the meeting. On a Motion and seconded it was:

“Resolved that the Annual General Meeting of Centennial College Student Association Inc. be concluded.” Motion carried as evidenced by a virtual show of hands. (69-0-0).

The meeting was concluded at 2:05 p.m.

President – A. Adams

Executive Director/CEO

Centennial College Student Association Inc.
Minutes of Annual General Meeting, April 8, 2025

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Board Votes/Proxies		AGM In-Person Attendance List			AGM Attendance/ Proxies/ Votes				
Board Name	Proxy total #	Name (First)	Name (Last)	Student Number	Agenda Item	Mover	Second	Board Voting	Final Voting (In favour - Against- Abstain)
Ajane Adams	11	Abdullah	Divkar	301302441	BIRT: The April 8, 2025 Annual General Meeting agenda be approved.	L. Routhier	B. Kaur	66-0-0	94 - 0 - 1
Logan Routhier	11	Akashdeep	Kaur	301418809	BIRT: The March 13, 2025 Special General Meeting minutes be approved.	V. Eke	B. Kaur	66-0-0	86 - 0-3
Baljit Kaur	11	Al Hetai	Shourav	301387518	BIRT: The CCSAI bylaws be amended to add article XII.3 stating "The Executive Director/CEO shall serve a term not exceeding five (5) years, with the possibility of a single extension for up to two (2) additional years, subject to Board approval. The Executive Director/CEO shall be subject to an annual performance evaluation conducted by the Board of Directors in accordance with the Board's	L. Routhier	K. Singh	66-0-0	78-12 - 4
Khushbir Singh	11	Alex	Taetos	301008525	BIRT: The CCSAI membership approve BDO, Canada as auditors to conduct the 2025/2026 CCSAI audit.	K.M. Herrera	B. Kaur	66-0-0	88 - 0 - 5
Vivian Eke	11	Amritjot	Singh	301427318	BIRT: The CCSAI membership approve the audited financial statements as presented.	K.M. Herrera	V. Eke	66-0-0	79 - 1 - 6
Total Board proxies	66	Amy	Liu	301499239	BIRT: The CCSAI board of directors approve the 25/26 budget.	B. Kaur	V. Eke	55-0-11 Note- K.M.Herrera and her proxies abstain	62 - 18 - 18
		Andres	Ramos	301483083	BIRT: The April 8, 2025 Annual General Meeting be adjourned at Xxpm.			66-0-0	69 - 0 - 0
		Andri	Tsedril	301333235					
		Angela	Palomino	301286914					
		Anika	Manoj	301351198					
		Arsal	Shaheryar	301461570					
		Arshdeep	Kaur	301273287					
		Ashmani	Jagannan	819924234					
		Ayushi	Shrestha	301446932					
		Beechan	Jainasav	301294757					
		Bhavesh	Narang	301453509					
		Billy Joe	Gragatin	301338765					
		Chanee	Gibbs	301421282					
		Charveen	Lauron	301288420					
		Cherie Belle	Sy	301515408					
		Christian	Co	301408481					
		Cyrl	Paloma	301288179					
		Darpan		301500396					
		Delina	Joby	301430364					
		Dennis	Sekamatte	301477252					
		Diego	Salinas	301346881					
		Oliver	Singh	301430070					
		Edwin	Reyes	301324666					
		Eliah	Browne	822604641					
		Emeka	Niumanze	301313544					
		Erik	Soler	301475450					
		Franklin	Opata	301314194					
		Gheorghe	Georgescu	301377303					
		Glenn	Jamenez	301327014					
		Hazelle	Abson	301580187					
		Hasimjanpet	Kaur Toor	301499274					
		Jan	Jennings	300651628					
		Jaylyn	Corpus	301324477					
		Jaypee	Balato	301434978					
		Jehnuma	Romero	301295374					
		Jesus	Ruiz	301347008					
		Jishia	Dilag	301274666					
		Joseph	Ekanem	301247148					
		Kantoro	Kermikulay	301460801					
		Karan	Shrestha	301348785					
		Katherine	Dearing	301800806					
		Kazari	Tajani	301496087					
		Louardo	Hadatty	301345873					
		Lucky	Mejoy	301312091					
		Luz	Wera	301375059					
		Ma Anestai	Santibao	301386845					
		Madhav	Kambhoj	301228687					
		Mahima	Mohandas	301331575					
		Majd	Hameed	300271889					
		Maria	Soto	301483078					
		Mark	Sebastian	301418668					
		Mark	Adlona	301330801					
		May Anestai	Daor	301282544					
		Mr. Thatha	Ali	301418071					
		Michael	Famesa	301380519					
		Michael	Gomez	300763715					
		Mohammed	Qasr	301347518					
		Mohammed	Alam	301286730					
		Monica	Zabaretos	301361463					
		Nabin	Chhantyal	301390404					
		Nasim	Choolukaran Nazeer	301490502					
		Nathan	Hars	301413713					
		Nathania	MBuehi	301477619					
		Nico	Castro	301476703					
		Nrupamjit	Kaur Toor	301496086					
		Nirrya	Beecharaju	301389984					
		Norman	Sanchez	301046634					
		Obyosore	Desunmu	301325868					
		Oghenetaji	Money	301337682					
		Olasamika	Menyuh	301476839					
		Olusegunmilayo	Olatere	301312812					
		Pauline	Antola	301375039					
		Pisica	Anukam	301280257					
		Sahayveer	Saint	301437801					
		Sandesh	Panth	301474295					
		Sandra	Abu	301475153					
		Sanjiv	Usulu	301291676					
		Sarah	Celestino	301256027					
		Saurav	Mann	301509438					
		Serkan	Orkanti	301432286					
		Sharath	Dev	301377536					
		Sharmar	Pinder	301366350					
		Sincrajit	Singh	301356246					
		Sophia	Araujo	301447711					
		Syeda	Imam	301483864					
		Temilola	Akuye-Joshua	301221278					
		Temilayo	Omiwole	301364379					
		Temilope	Rude-Lawal	301325684					
		Teody	Ann	301310901					
		Terena	Raphy	301431884					
		Vininder	Kaur	301417373					
		Vishnu	Sajthial	301338976					