

CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

FULL BOARD MEETING

Tuesday, November 22, 2022 at 7:00 p.m.

Held via Zoom videoconference

MINUTES

Present:	T. Shah	-	President
	J. Singh	-	Vice President, Downsview Centre Campus
	A. Adams	-	Vice President, Ashtonbee Campus
	D. Soni	-	Vice President, Story Arts Centre
	D. Thakkar	-	Vice President, Progress Campus
	J. Chapman	-	Vice President, Morningside Campus
	P. Kirlik	-	Executive Director/CEO
	P. Greenwood	-	Manager, Student Advising
Staff:	A. Tumber	-	Research Coordinator
	C. Nagma	-	Clubs Liaison
	J. Perri	-	Advocacy Coordinator
	B. Beamish	-	Director, Student Engagement & Support
	L. White	-	Associate Vice-President, Enrolment Services
	J. Delgado	-	Fitness Services Coordinator
By Invitation:	A. Ravindran	-	Recording Secretary, MinuteTakers Inc.
	A. Thakkar	-	Student
	Nandani	-	Student
	N. Upadhyay	-	Student
	S. Ghanchi	-	Student
	L. Sanci	-	Consultant

*Motions will include the count of votes for, against and abstentions. The count will be shown as follows:
(FOR – AGAINST – ABSTAINED).*

1. **CALL TO ORDER**

Notice having been given and there being a quorum present, the President A. Adams called the meeting to order at 6:57 p.m. and presided as Chair.

2. **LAND ACKNOWLEDGEMENT**

J. Chapman read out the land acknowledgment statement and J. Singh read out the land acknowledgement statement for Ottawa.

3. **CONSENT AGENDA**

On Motion by J. Singh and seconded by T. Shah it was **RESOLVED THAT the following items as contained in the Consent Agenda of November 22, 2022 be duly approved and adopted:**

- i) **Conflict of Interest**
- ii) **Approval of Agenda**
- iii) **Approval of the Minutes from last meeting dated October 25, 2022** [on motion by J. Singh and seconded by D. Thakkar.
Motion carried (6-0-0).

4. **CLUB RATIFICATION** – C. Nagma reported:

(a) *Clubs Ratification* – The following clubs were presented for ratification:

- Biotechnology Students Society
- Muslims Students Club
- Iranian Students Club
- Dreamers Car Club
- Catholic Chaplaincy
- Marketing Club

(b) *Muslims Students Club* – It was clarified that the Muslims Students Club is different from the Muslims Student Association.

(c) *Catholic Chaplaincy* – It was clarified that multiple organizations can be formed for the same religion as long as their mission statements differs.

(i) On motion by D. Thakkar and J. Chapman it was, **RESOLVED THAT the following clubs are hereby duly ratified:**

- **Biotechnology Student Society**
- **Iranian Students Club**
- **Dreamers Car Club**
- **Catholic Chaplaincy**
- **Marketing Club**

Motion carried (6-0-0).

(c...(ii) On motion by T. Shah and D. Thakkar it was,

RESOLVED THAT the following clubs are ratified:

- **Muslims Students Club**

Motion carried (5-1-0).

5. **TRANSFORMING THE FUTURE** – J. Delgado presented:

- Presentation* – J. Delgado presented the outdoor fitness park proposal as rendered by Greenfields Inc. After the pandemic, a requirement and focus were made to promote physical activity and to offer flexible outdoor alternatives. The current proposed spaces for the outdoor fitness park are located at the Progress Campus and Ashtonbee Campus. First and second design renderings were provided for review.
- Beneficiaries* – The beneficiaries of the proposed plan include students and non-students and academic support programs such as Recreation and Leisure, Fitness and Health, Police, Pre-service Fire, staff and the rest of the community. The outdoor fitness park proposal is different for each campus because the space and expected number of users will be different.
- Warranty* – There is a ten-year warranty on all equipment.
- Safety Standard Requirements* – It was noted that the project will be certified for all safety standard requirements by the municipality and a meeting will be held with the appropriate and qualified personnel to ensure that health and safety processes have been met.
- Alternative Locations* – Lack of space was a major factor as to why other campuses were not able to implement an outdoor fitness park; however, staff and students are encouraged to find alternative solutions and to discuss options at future working groups.
- Timeline* – The cement pads will be installed in March/April 2023 and the remaining project completion is expected to take a month.
- Budget* – The proposed budget includes Progress Site installation of \$57,341.13 after taxes. The Ashtonbee Campus Site installation budget is \$23,305.14 after taxes, which includes cement pads for both sites, and annual equipment maintenance expenses. The total cost of the project is \$132,795.77 after taxes.
- Second Proposal* – B. Beamish noted that there is discussion for an alternative TTF proposal and will be presented to the Board at the next Board meeting. The proposal is for energy pod stations to be installed at the Downsview Campus. Discussions include space, campus principal and security measures to be used at each of the other campuses.

- (i) *TTF Proposal* – The final cost and proposal was presented to the Board for review and approval.

On motion by D. Soni and J. Chapman it was,

RESOLVED THAT THE Outdoor Fitness Park Proposal for the Progress Campus and Ashtonbee Campus as presented by Greenfields Inc. for the total project of \$132,795.77 be approved as presented. Motion carried (6-0-0).

6. **ANCILLARY FEE PROPOSAL** – L. White presented:

- (a) *2023/2024 Compulsory Ancillary Fee Proposals* – The agreement outlines the internal approval process for proposing new ancillary fees or increases and changes to existing fees. The two proposed changes to the Institutional Ancillary Fees are the termination of the Student Centre Building fee of \$17.50 and termination of the Testing fee for most Grad Certificate Programs of \$55.00
- (b) *Appendix B, Program Incidental Fees* – A list of program incidental fees was presented for the School of Hospitality, Tourism and Culinary Arts (SHTCA); School of Engineering, Technology and Applied Sciences (SETAS); The Business School (TBS); School of Community and Health Studies (SCHS); School of Transportation (SOT); and School of Communication Media Art and Design (SCMAD).

On motion by J. Chapman and T. Shah it was,

RESOLVED THAT THE termination of the Student Centre Building Fee of \$17.50 and reduction of the Testing Fee for most Grad Certificate Programs of \$55.00 be approved as presented for the 2023/2024 academic year. Motion carried (6-0-0).

7. **CENTENNIAL COLLEGE UPDATE** – P. Greenwood presented:

- (a) *Student Advisory Positions* – P. Greenwood noted that there are six new success advisors.
- (b) *Registration* – The deadline for registration by students in their first and last semester is December 7, 2022. For all other students for the winter semester, the deadline will be December 14, 2022.
- (c) *Winter Orientation Date* – The dates will be uploaded as soon as it is confirmed.
- (d) *Accessible Learning* – There is an increase of 2% from 28% to 30% for students' preferences regarding hybrid, virtual and in-person bookings. The College is working to deliver a solid combination of virtual and in-person services to enhance the student experience.

- (e) *Student Volunteer Expo* – The Student Volunteer Expo was held on November 9, 2022. There were 300 students in attendance and everyone was thanked for their involvement. There was an online component to engage students within all organizations.
- (f) *Scholarships and Bursaries* – Students have benefited from \$1,500,000 in bursaries amongst 2,700 students in the Fall 2022 semester. This is an increase of 4% as compared to the previous year. Bursaries included the Emergency Housing Initiative and Fund.
- (g) *International Students Connect Organization* – The organization for the connection of international students was presented. P. Greenwood noted that the International Education Week was from November 7 to 10, 2022.
- (h) *Support to Iranian Students* – P. Greenwood advised on other supports to Iranian students during the ongoing crisis in Iran.

8. **DATE OF NEXT MEETING**

The next Full Board meeting will be held **virtually** on Tuesday, December 20, 2022 at 1:00 p.m.

9. **IN-CAMERA DISCUSSION**

- (a) *Begin In-camera Session* – On Motion by D. Thakkar and seconded by J. Singh it was, **RESOLVED THAT the Board would enter into an in-camera session at 8:19 p.m.** Motion carried (6-0-0).

10. **ADJOURNMENT**

The formal business of the meeting was concluded at 9:20 p.m. on Motion duly made and seconded.

President – T. Shah

Executive Director/CEO – P. Kirlik