

CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

FULL BOARD MEETING

Tuesday, October 25, 2022 at 6:30 p.m.

Via ZOOM video/teleconferencing

MINUTES

Present:	T. Shah	-	President
	J. Chapman	-	Vice President, Morningside Campus
	D. Thakkar	-	Vice President, Progress Campus
	D. Soni	-	Vice President, Story Arts Centre
	J. Singh	-	Vice President, Downsview Campus
	A. Adams	-	Vice President, Ashtonbee Campus
Staff:	P. Kirlik	-	Executive Director/CEO
	J. Peri	-	Advocacy Coordinator
	A. Tumber	-	Research Coordinator
	D. Biroux	-	Manager, Athletics and Recreation
	N. Singh	-	Executive Assistant, CCSAI
	B. Beamish	-	Director, Student Engagement & Supports
	Z. Heil	-	Admin Officer, Computer & Coding Club
	R. Naidu	-	CCSAI Advocate
By Invitation:	J. Nguyen	-	Recording Secretary, MinuteTakers Inc.

Motions will include the count of votes for, against and abstentions. The count will be shown as follows: (FOR – AGAINST – ABSTAINED).

1. **CALL TO ORDER**

Notice having been given and there being a quorum present, the President called the meeting to order at 6:33 p.m. and presided as Chair.

2. **LAND ACKNOWLEDGEMENT**

J. Singh read the land acknowledgment statement.

3. **CONSENT AGENDA AND MEETING MINUTES**

3.1 **Consent Agenda**

On Motion by D. Thakkar and seconded by D. Soni it was **RESOLVED THAT the following items as contained in the Consent Agenda of October 25, 2022 be duly approved and adopted:**

i) **Conflict of Interest**

ii) **Approval of Agenda**

- **College Report moved**

Motion carried (6-0-0).

3.2 **Minutes of Previous Meeting** – The minutes require amendments and will be approved at the next meeting after the Board sends in their changes.

(a) *Ratification of New Board Directors* – The following section is to be added to the minutes.

i) On Motion by D. Thakkar and seconded by J. Chapman it was,

RESOLVED THAT D. Soni be appointed as the Story Arts Centre Vice-President. Motion carried (4-0-0).

ii) On Motion by J. Chapman and seconded by J. Singh it was,

RESOLVED THAT A. Adams be appointed as the Ashtonbee Campus Vice-President. Motion carried (5-0-0).

iii) On Motion by J. Chapman and seconded by J. Singh it was,

RESOLVED THAT A. Adams and D. Soni be permitted to run for the position of President as of the dates of ratification rather than May 1. Motion carried.

4. **CLUB RATIFICATION** – Christina Nagma reported:

(a) *Clubs Ratification* – The following clubs were presented to the Board for ratification:

- Society of Manufacturing Engineering Club
- Painting Club
- CCSAI Robot Club
- Martial Arts Club
- CCSAI Computer and Coding Club

- (b) *Martial Arts Club* – It was clarified that the club will not be performing unlicensed martial arts but is a club to explore the appreciation of martial arts.
- (c) *Computer and Coding Club* – C. Santos represented the student-run organization, which is for anything computer and coding related. This club is open to the entire student body.

On motion by J. Chapman and A. Adams it was,
RESOLVED THAT the following clubs are ratified:

- **Painting Club**
- **CCSAI Robot Club**
- **Martial Arts Club**
- **CCSAI Computer and Coding Club**

Motion carried (6-0-0).

5. **GREEN FEE PROPOSAL** – B. Beamish presented:

- (a) *Presentation* – The Canadian Government is completing the move to ban single-use plastics and the current biodegradable plastic utensils do not meet the new criteria. A request to purchase 4,000 branded reusable utensil sets made from wheat fibre and 500 branded bamboo sets to provide to students at a cost of \$20,000 was presented to the Board for review.
- (b) *Clarifications* – The green fee is set aside for green initiatives. P. Kirlik advised on the process for releasing the funds and the green fee currently sits at \$256,000. D. Thakkar requested clarity on how the giveaways would be performed. T. Shah asked for clarity on the government regulation, and it was determined that the current starch-based biodegradable utensils are no longer acceptable. J. Chapman asked if it is possible to build this cost into the ancillary fees and having utensils being offered on signup, which would be tabled for a later discussion.

On motion by J. Chapman and A. it was,
RESOLVED THAT \$20,000 be released from the Green Fund for the purchase of 4,000 wheat fiber reusable utensil sets and 500 reusable bamboo sets. Motion carried (6-0-0).

6. **CASA DELEGATE ACKNOWLEDGEMENT**

- (a) *CASA Conference* – Delegates from the CCSAI will attend the CASA Conference in Ottawa from November 21-25, 2022. The Directors discussed the conference and it was noted that T. Shah has been ill and travelling may be detrimental to her health for the trip. The benefits of having various members attend the conference were discussed and decision is deferred to the working group.

- (a...) ***Action:*** *Board members who are interested in attending the CASA conference are asked to present at the next working group meeting for the decision of the CASA delegate.*

7. **BY-LAW AMENDMENT**

- (a) *By-Laws to Approve Prior to Presenting at the SGM* – Version 2 of the Article for the by-law was presented to the Board for approval. A. Adams asked about the GPA and why it is just satisfactory and not above, due to accessibility and grades not being indicative of good leadership or intelligence.

On motion by J. Singh and D. Thakkar it was,

RESOLVED THAT Version 2 of the Article for the By-Law Amendment be accepted and will be presented at the Special General Meeting. Motion carried (6-0-0).

8. **SPECIAL GENERAL MEETING APPROVAL**

- (a) *Special General Meeting* – The SGM is to be held on November 22, 2022.

On motion by J. Chapman and J. Singh it was,

RESOLVED THAT the Special General Meeting be scheduled for November 22, 2022. Motion carried (6-0-0).

9. **CENTENNIAL UPDATE** – Dr. David Ip Yam presented.

- (a) *International Students Connect Organization* – The organization for the connection of international students was presented.
- (b) *OPAIP Grant* – A grant of \$750,000 over three years will be received from the Ontario Government. This grant will be used to hire three students to support racialized students; one project manager and two special consultants.
- (c) *Support to Iranian Students* – There was a recent sharing circle and Dr. Ip Yam advised on other supports to Iranian students during the ongoing crisis in Iran.
- (d) *Award* – A. Adams requested clarity on the awards given out during convocation. P. Kirlik will address this and provide the information to A. Adams.

10. **VICE PRESIDENT'S REPORTS**

The Vice-Presidents reported on their various campuses and initiatives. Pertinent discussion highlights follow:

10.1 **Downsview Centre** – J. Singh reported:

- (a) *Operating Hours for Dining* – Concern was raised with the hours for the dining areas for students and how there are no options for night students.
- (b) *Award and Classroom Visit* – J. Singh reported on a professor award and a classroom visit.

10.2 **Progress Campus** – D. Thakkar reported:

- (a) *PQRCC Committee* – D. Thakkar attended the PQRCC Committee and reported.
- (b) *Learning Essential Cost Reimbursement* – D. Thakkar will be sitting in the Learning Essential Cost initiative meeting and will report to the Board.

10.3 **Morningside Campus** – J. Chapman reported:

- (a) *Convocation Review* – There are discussions taking place for meaningful changes to the convocation process.

10.4 **Ashtonbee Campus** – A. Adams reported:

- (a) *Jill of All Trades* – A. Adams attended the Jill of All Trades event where female high school students learned about trades in traditionally male-dominated industries.
- (b) *Mother/Parent Policy* – A. Adams recommended having an initiative to provide equity to mothers and parents who are students specifically in exam taking. D. Ip Yam provided a link to the family accommodation procedures.
- (c) *VP Office Hours* – There is a need for this on-campus and A. Adams proposed to hold Office Hours for face-to-face discussion with the students.
- (d) *Slow-Wi-Fi Complaints* – There are Wi-Fi issues even when performing exams and CCSAI will look into this concern. **Action: A. Adams will provide P. Kirlik with specific examples.**
- (e) *Diwali Celebration* – The Diwali event was a success and A. Adams had many insights, such as the general view of the Ashtonbee Campus being one of machismo and discussions ensued on how to change the view of this.

11. **PRESIDENT'S REPORT**

- (a) *STAR Plan Update* – The President had a good meeting regarding the STAR plan and the process is ongoing.

- (b) *Anti-Oppression Meeting* – The President attended an Indigenous-led anti-oppression training and celebrated the lessons learned.
- (c) *International Students Tuition Campaign* – The event is planned for November 17, 2022 and media training will be provided to the speakers. Attendance is not mandatory but is recommended. The campaign begins on November 7, 2022.
- (d) *Provincial Advocacy Organization Decision* – The hiring of the Executive Director for this new organization was discussed. The Board agreed to have a limit of up to \$40,000 for the initiative. A good name will also need to be brainstormed.

On Motion by J. Chapman and seconded by D. Thakkar it was,
RESOLVED THAT the Provincial Advocacy Organization Initiative be approved to receive funding from CCSAI of up to \$40,000. Motion carried (6-0-0).

- (e) *Board Thank-You* – The President thanked the Board for their hard work and presence on-campus
12. **EXECUTIVE DIRECTOR REPORT** – P. Kirlik reported.

The Executive Director provided a report to the Board.

13. **NEW/OTHER BUSINESS**

- (a) *End of Year Celebration* – Discussion ensued on the upcoming end of year celebrations and how to celebrate.
- (b) *Parking Fees* – A. Adams raised that some institutions have donated parking fees to Indigenous initiatives for land back. P. Kirlik advised that Centennial has the lowest fees, Morningside Campus is part of the University of Toronto's parking and the College cannot change that. Parking lot care is costly with maintenance of the paving, lot care, etc.

14. **FOR THE GOOD OF THE BOARD**

The Board celebrated the new staff members and their work on the upcoming initiatives.

15. **DATE OF NEXT MEETING**

The next Full Board meeting will be held on Tuesday, November 22, 2022 at 6:30 p.m. via ZOOM Online video/teleconferencing.

16. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 9:10 p.m. on unanimous motion.

President – T. Shah

Executive Director/CEO – P. Kirlik