

# CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

## FULL BOARD MEETING

Monday, September 27, 2022 at 6:30 p.m.

Via ZOOM video/teleconferencing

### MINUTES

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Present:	T. Shah	-	President
	A. Adams	-	Incoming Vice President Ashtonbee Campus
	J. Singh	-	Vice President, Downsview Campus
	J. Chapman	-	Vice President, Morningside Campus
	D. Thakkar	-	Vice President, Progress Campus
	J. Rose	-	Outgoing Vice President, Story Arts Centre (departed at 8:05 p.m.)
	D. Soni	-	Incoming Vice President, Story Arts Centre
	P. Kirlik	-	Executive Director/CEO
	D. Ip Yam	-	Dean of Students
Staff:	L. Gahol	-	Engagement Coordinator (departed at 6:56 p.m.)
	A. Tumber	-	Coordinator, Research
	C. Nagma	-	Clubs Liaison (departed at 6:56 p.m.)
	J. Perri	-	Coordinator, Advocacy
	A. Ganguly	-	Board of Governors Student Representative
	Saurav Balodi	-	Student Advocate
	Wendy Leung	-	HR & Finance Manager (departed at 7:41 p.m.)
By Invitation:	Allison Wheatley-So-		Recording Secretary, MinuteTakers Inc.
Guests:	R. Wilkes	-	Partner, BDO Canada
	R. Neru	-	BDO Canada

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*Motions will include the count of votes for, against and abstentions. The count will be shown as follows:  
(FOR – AGAINST – ABSTAINED).*

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1. **CALL TO ORDER**

Notice having been given and there being a quorum present, the President called the meeting to order at 6:31 p.m. and presided as Chair.

2. **LAND ACKNOWLEDGEMENT**

Jaemel Chapman read the land acknowledgment statement.

3. **CONSENT AGENDA**

On Motion by J. Singh and seconded by J. Chapman it was **RESOLVED THAT the following items as contained in the Consent Agenda of September 27, 2022 be duly approved and adopted:**

- i) **Conflict of Interest;**
- ii) **Approval of Agenda;**
- iii) **Approval of the Minutes from last meetings dated July 18, 2022 and August 8, 2022;**
- (iv) **The 2021/2022 Financial Statements will follow the Club Ratification and the Club Policy Updates;**
- (v) **Club Ratification will be presented by Christina Nagma.**  
Motion carried (6-0-0).

4. **APPROVAL OF PREVIOUS MINUTES**

4.1 **July 18, 2022** – The Chair asked for any errors or omissions in the minutes of the Board meeting of July 18, 2022 that were circulated previously for review. A few amendments were agreed upon and are incorporated into the minutes.

4.2 **August 8, 2022** – The Chair asked for any errors or omissions in the minutes of the Board meeting of August 8, 2022 that were circulated previously for review. A few amendments were noted and incorporated into the minutes.

(d) *Minutes Approval* – The minutes for July 18, 2022 and August 8, 2022 are approved as follows:

On Motion by J. Singh and seconded by J. Rose it was, **RESOLVED THAT the minutes of the Board Meetings dated July 18, 2022 and August 8, 2022 be approved as amended.** Motion carried (6-0-0).

5. **NEW STAFF INTRODUCTION** – P. Kirlik reported:

(a) *Coordinator, Research* – P. Kirlik advised that Alana Tumber has been hired for the role of Coordinator, Research.

- (b) *Coordinator, Advocacy* – P. Kirlik advised that Jessica Perri has been hired for the role of Coordinator, Advocacy.

6. **VICE PRESIDENT (VP) RATIFICATION**

- (a) *Vice President Story Arts Centre* – D. Soni was introduced as the new Vice President for Story Arts Centre.

On Motion by J. Rose and seconded by D. Thakkar it was,

**RESOLVED THAT D. Soni be appointed to the role of Vice President for the Story Arts Centre.** Motion carried (6-0-0).

- (b) *Vice President Ashtonbee Campus* – A. Adams was introduced as the new Vice President for the Ashtonbee Campus.

On Motion by J. Singh and seconded by D. Soni it was,

**RESOLVED THAT A. Adams be appointed to the role of Vice President for the Ashtonbee Campus.** Motion carried (6-0-0).

7. **PRESIDENTIAL ELIGIBILITY** – T. Shah reported:

- (a) *Presidential Eligibility Amendment* – T. Shah recommended that an amendment be made to the eligibility for the role of the President should either A. Adams or D. Soni wish to run for the position.

On Motion by J. Chapman and seconded by D. Thakkar it was,

**RESOLVED THAT in the event that either A. Adams or D. Soni declare their candidacy for the role of President for 2023 the date will be waived to September 27, 2022.** Motion carried (6-0-0).

8. **CLUB RATIFICATION** – C. Nagma reported:

- (a) *Club Review* – C. Nagma reviewed the purpose of the three clubs, which include the SDG Innovation and Entrepreneurship club, the Electrical Engineering Student Society and the Environmental Student Society.

On Motion by J. Chapman and seconded by J. Rose it was,

**RESOLVED THAT the establishment of the SDG Innovation and Entrepreneurship Club, the Electrical Engineering Student Society and the Environmental Student Society be approved.** Motion carried (6-0-0).

9. **CLUB POLICY UPDATE** – T. Shah reported:

- (a) *Clubs Program Policy Change Recommendation* – The CCSAI Clubs Program Policy was presented for the Board. The recommended addition was highlighted in yellow and pertained to the inclusion of students enrolled in a Ministry approved program at Centennial College.

- (a...) On Motion by J. Rose and seconded by J. Chapman it was,  
**RESOLVED THAT the Clubs Program Policy, section 3.2.1 be amended to read “Only students enrolled in a Ministry approved program at Centennial College can be eligible for consideration for a membership roster to join a CCSAI club”.** Motion carried (6-0-0).

10. **2021/2022 FINANCIAL STATEMENTS**

R. Wilkes and R. Neru of BDO were invited to the meeting at 7:00 p.m. to discuss the 2021/2022 financial statements. The motion to approve the 2021/2022 financial statements was put forth. The approval followed Board discussion.

On Motion by J. Singh and seconded by J. Chapman it was,  
**RESOLVED THAT the 2021/2022 Financial Statements be approved as presented.** Motion carried (6-0-0).

- (a) *Financial Statements Review* – R. Wilkes reviewed the 2021/2022 financial statements and responded to queries presented by the Board.

*R. Wilkes and R. Neru were thanked for their attendance and were excused from the meeting at 7:35 p.m.*

11. **ANTI-BLACK RACISM COMMITMENTS** – T. Shah reported:

- (a) *Upcoming Presentation* – T. Shah will present briefly on September 29, 2022 on the topic of Anti-Black Racism on behalf of the CCSA. T. Shah has asked the Board to provide any suggestions towards the presentation.

12. **CENTENNIAL COLLEGE UPDATE** – D. Ip Yam reported:

- (a) *Upcoming Events* – The campus community will be able to participate in events for Truth and Reconciliation and Anti-Black Racism.
- (b) *Food Security Initiatives* – The food securities initiative is in phase one and includes resources for students to strengthen their dollar.
- (c) *Athletics and Recreation* – Record numbers of students are participating in the athletics and recreation programs.
- (d) *Winter 2023 Students* – The transitions and student life team has launched this week for students hoping to start studies in January 2023.
- (e) *Student Grants and Loans* – The financial services, including student grants and loans, were reviewed.

13. **VICE-PRESIDENT REFLECTIONS**

13.1 **Story Arts Centre** – J. Rose reported:

- (a) *Women and Non-Binary Gym Hour* – The survey and progress of the women and non-binary gym hour was reviewed. A further gauge of interest will be required.
- (b) *VP Resignation* – J. Rose has resigned from the position of VP for Story Arts Centre, effective September 30, 2022.

13.2 **Morningside Campus** – J. Chapman reported:

- (a) *Vertical Farm Committee* – J. Chapman provided an overview of the Vertical Farm, which is a multidisciplinary, sustainable education facility. The Vertical Farm Committee provides opinion and recommendations for the direction of the facility.

13.3 **Progress Campus** – D. Thakkar reported:

- (a) *Board Retreat* – D. Thakkar provided a review of the Board retreat which took place August 22-25, 2022. Academic and non-academic issues were discussed.

13.4 **Downsview Campus** – J. Singh reported:

- (a) *New Student Orientation* – The Downsview Campus hosted an orientation to introduce new students to CCSAI.

14. **PRESIDENT'S REPORT** – T. Shah reported:

- (a) *International Student Tuition Campaign* – The International Student Tuition Campaign was formed to highlight the differential in the tuition between domestic and international students. The campaign is in the initial stages, working on materials and awareness. A. Adams suggested the implementation of current students for design ideas. T. Shah acknowledged this idea, but also noted the short timeline to launch.
- (b) *Implementation Committee* – The Implementation Committee will officially meet with the CSA shortly.

15. **EXECUTIVE DIRECTOR/CEO REPORT** – P. Kirlik reported:

- (a) *Organizational Growth* – There has been significant growth across all organizations with new hiring occurring. An organizational chart will be shared with the Board via email.

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- (b) *Financial Update* – Financial statements will be provided at the end of October 2022.
  - (c) *Winter Preparations* – The Facilities team is working to prepare for the winter season to ensure all equipment is in good condition or replaced if needed.
  - (d) *Social Media Exposure* – Since the academic orientation, the College social media venues, such as Facebook, Instagram and LinkedIn have seen an increase in exposure.
  - (e) *Services Usage* – The use of the AWC, legal services and food bank by students was reviewed. A breakfast program plan is upcoming.
  - (f) *Accomplishments* – T. Shah queried the best way for the previously mentioned accomplishments to be shared with the students. P. Kirlik will work on a way to provide the highlights of the report to students.
  - (g) *Staff Appreciation* – J. Singh queried how best to acknowledge the hard work of staff. P. Kirlik encourages personal message to staff and recognition on the holidays.

16. **FOR THE GOOD OF THE BOARD**

- (a) *Stretch Break* – J. Singh has suggested a stretch break be incorporated into subsequent meetings.

17. **DATE OF NEXT MEETING**

The next Full Board meeting will be held virtually on Wednesday, October 25, 2022 at 6:30 p.m.

18. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 8:51 p.m. on Motion by J. Singh and D. Thakkar duly made and seconded.

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President – T. Shah

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Executive Director/CEO – P. Kirlik