

CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

FULL BOARD MEETING

Thursday, May 5, 2022 at 10:00 a.m.
Student Centre Board Room, Progress Campus and via Zoom
941 Progress Avenue, Toronto, Ontario

MINUTES

Present:	T. Shah	-	President
	J. Chapman	-	Vice President, Morningside Campus
	D. Thakkar	-	Vice President, Progress Campus
	J. Rose	-	Vice President, Story Arts Centre
	J. Singh	-	Vice President, Downsview Campus
	S. Balodi	-	Student Advocate
	R. Naidu	-	Student Advocate
	P. Kirlik	-	Executive Director/CEO
Staff:	D. Ip Yam	-	Ex-Officio Member/Dean of Students
	Janet Nguyen	-	Recording Secretary, MinuteTakers Inc.

Motions will include the count of votes for, against and abstentions. The count will be shown as follows: (FOR – AGAINST – ABSTAINED).

1. **CALL TO ORDER**

Notice having been given and there being a quorum present, the P. Kirlik called the meeting to order at 10:01 a.m. and presided as Chair.

2. **LAND ACKNOWLEDGEMENT**

J. Rose read the land acknowledgment statement.

3. **CONSENT AGENDA**

On Motion by D. Thakkar and seconded by J. Rose it was **RESOLVED THAT the following items as contained in the Consent Agenda of May 5, 2022 be duly approved and adopted:**

i) **Conflict of Interest**

ii) **Approval of Agenda**

- **Zoom Out presentation moved up to the first item**
- **Remove Robert's Rules of Order**

iii) **Approval of the Minutes from last meeting dated April 7, 2022**

Motion carried (5-0-0).

4. **CCSAI ZOOM OUT PRESENTATION** – T. Shah presented:

- (a) *Introduction to CCSAI* – An overview of the CCSAI was provided and the structure, purpose, and methodology of the CCSAI was introduced the new Board. The employees, staff, and student advocate structures and roles were also reviewed.
- (b) *Responsibilities of the Board* – The responsibilities of the Board were reviewed which are: Governance, Advocacy, Committee Representation, Financial, Leadership, and Student Engagement. T. Shah reviewed each component with engagement from the Board.
- (c) *Student Advocates* – At J. Rose's request, S. Balodi explained the role of Student Advocates and how they assist students in advocating for their grades, with disciplinary action, or other any concerns that the student may bring to the Chair.
- (d) *CCSAI and Centennial Relationship* – T. Shah described the relationship between the College and the Board and advised of the Memorandum of Understanding (MOU).

5. **BOARD CALENDAR** – P. Kirlik reported:

An overview of the next year's events for the Board was provided by P. Kirlik. Discussion highlights follow:

- (a) *Training* – J. Singh requested more information on all the training programs provided to the Board. T. Shah advised on what the Allyship training is.
- (b) *Email Invites* – The Board was advised that it is important to reply to email and calendar invites for events so that the Administrator may keep the schedule in order for the Board and its members.
- (c) *Important Dates* – P. Kirlik advised of important dates for the Board, noting the events that would require Board attendance.
- (d) *Appreciation* – T. Shah thanked P. Kirlik for the hard work on creating the Board Calendar.

6. **CENTENNIAL COLLEGE UPDATE** – D. Ip Yam reported:

- (a) *Leadership Events* – A review of upcoming leadership events was provided. There is also a leadership podcast the Board can listen to and it was noted that a new episode was released.
- (b) *On-Campus Employees* – All employees are to be on-campus one day each week; the staff with student facing jobs will be on-campus more often. The Dean's office is working in a safe and purposeful way to re-introduce staff to being on-campus after the COVID-19 pandemic.
- (c) *Anti-Black Racism Taskforce* – The taskforce is underway, and a student session is to be held on May 13, 2022. Any feedback taken will be turned into action items. CCSAI is requested to amplify the message of the upcoming townhall.
- (d) *Advising* – D. Ip Yam advised on the processes of requesting assistance regarding the CCSAI. T. Shah and P. Kirlik are the first points of contact, and D. Ip Yam is the contact for any issues that are systemic.

7. **OTHER BUSINESS**

- (a) *College Website Links* – T. Shah advised that the CollegeLink resources are no longer working due to a recent website update. ***Action: The Board is asked to consider if the Link resources are a project that it would like to take on to revitalize with working links.***

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- (b) *TTCriders and CCSAI* – T. Shah mentioned the upcoming rally for better public transit in Scarborough. Information was provided on the partnership and advocacy taking place between CCSAI and the TTCriders group.
 - (c) *Upcoming Provincial Election* – The CCSAI is a non-partisan organization, but the individual members do not have to be non-partisan. With respect to the upcoming provincial election, when members are representing CCSAI they must remain non-partisan.
 - (d) *Strategic Plan* – The strategic plan was briefly touched upon and will be reviewed after the Board has completed its training.

8. **FOR THE GOOD OF THE BOARD**

- (a) *Technology Team* – P. Kirlik thanked the tech team for their work on making the hybrid in-person/virtual meeting happening.
- (b) *President's Presentation* – J. Rose thanked T. Shah for providing the CCSAI presentation. The Board reiterated its gratitude and appreciated the engaging presentation.
- (c) *Board Engagement* – T. Shah thanked the Board for their engagement in the meeting and for their enthusiastic involvement over the training period.

9. **DATE OF NEXT MEETING**

The next Full Board meeting will be held on a date that is to be determined.

10. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 11:31 a.m. on Motion duly made by J. Rose and with unanimous appreciation.

President – T. Shah

Executive Director/CEO – P. Kirlik