



CCSAI Bylaws #1 Amendments to *Article V*

Article V

1. **Board of Directors:** The Board shall be comprised of a minimum of five (5) and a maximum of six (6) elected, voting/appointed members as follows:
 - a) A President; elected college wide;
 - b) A Vice-President from Progress campus;
 - c) A Vice-President from Morningside campus;
 - d) A Vice-President from Ashtonbee campus;
 - e) A Vice-President from Story Arts Centre;
 - f) A Vice-President from the Bombardier Centre for Aerospace and Aviation.

In addition, the board is supported by two (2) ex-officio, non-voting members;

- i. The Executive Director/CEO of the Association: and
 - ii. A representative from the College.
2. **Eligibility:** In order to qualify to run for election and/or apply for an appointed position on the Board of Directors, excluding President, a member of the association must:
 - a) Be a full-time student at Centennial College, registered in a college approved minimum number of courses related to full-time status during the day, working towards a diploma, certificate or degree;
 - b) Be bondable;
 - c) Be 18 years of age at the time of taking office;
 - d) Have attained a GPA of at least 2.500 in their most recently completed academic semester;



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- e) Not be enrolled in a cooperative education/placement/internship program for a period of time in the week that would interfere with the board members ability to perform their duties during that;
- f) Meet all criteria as outlined in the CCSAI general elections/appointed position application
- g) Be in good standing with the College;
- h) Be able to attend all full board meetings and other meetings as scheduled;
- i) Not to be found in violation of this by-law for at least 365 calendar days;
- j) In the case of the Vice-President, members can only apply for the campus they are enrolled in.

3. In order to continue to serve on the Board of Directors, excluding President, the successful candidate/applicant must:

- a) Be enrolled continuously in a Centennial College approved full time program, working towards a diploma, certificate or degree for at least two out of three semesters of the academic year in which they are serving. One of the semesters in which they must be enrolled in is the winter semester of their term;
- b) In the event that a Board member is in their final semester and only enrolled part-time they may continue their term on the Board.
- c) Maintain a GPA of at least 2.500 in their most recently completed academic semester;
- d) Maintain good standing with the College;
- e) Not violate any of these Bylaws during their term of office;
- f) Attends all full board, general and special meetings of the CCSAI Board of Directors.

Eligibility for President:

The elected/appointed Board of Directors are eligible to run for the President.

In the case, no existing elected/appointed member runs for President, the Position will open to the following



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- a) Student Advocates
- b) Advising Council Members
- c) Club Liaison
- d) Event Liaison

The following *requirements* need to be fulfilled by candidates for President at the time of nomination:

- a) Should be part of the Board at least since September 1st;
- b) Be available to work 35 hours a week upon taking office;
- c) Be registered as a full-time student at Centennial College; board members may be enrolled part-time and run for President
- d) Be bondable;
- e) Have attained a GPA of at least 2.500 in their most recently completed academic semester;
- f) Be in good standing with the College;
- g) Meet all criteria as outlined in the CCSAI general elections/appointed position application;
- h) Be able to attend all full board meetings and other meetings as scheduled;
- i) Not to be found in violation of these Bylaws for at least 365 calendar days;
- j) Not be currently suspended or expelled from the College.

Criteria for President to continue to serve on the Board of Directors, they must:

- a) Complete a minimum of one professional development workshop/session at Centennial College/COLT or other Board development training in at least two or three semesters in which they are serving;
- b) Not violate any of these by-laws during their term of office;
- c) Attends all full board, general and special meetings of the CCSAI Board of Directors;



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- d) Be available to work 35 hours a week;
 - e) Not be currently suspended or expelled from the College.
3. **Automatic Removal:** Any member of the Board of Directors shall automatically cease to be a board member upon the occurrence of any of the following events:
- a) The board member ceases to satisfy the eligibility criteria set out in Article V.2, or (except in the case of a grade point average falling below 2.50 threshold outlined above – in which case the student shall be placed on probation and have one term to increase their grade point average to meet that threshold);
 - b) The board member is absent from three (3) regular meetings of the Board (excluding reasons of academic nature) without justification to the Board in an in-camera session;
 - c) The board member violates these Bylaws and/or the Policies and Procedures of the CCSAI and/or the non-academic policies of the College;
 - d) The board member becomes bankrupt or suspends payment of personal debts generally or compounds with creditors or makes an authorized assignment or is declared insolvent;
 - e) The board member resigns by notice in writing;
 - f) The board member is removed from office by the Board of Directors, in accordance with section V.4.
4. **Suspension or Removal by Board of Directors:** Any board member can be suspended or removed as a member of the Board of Directors before the expiry of their term of office, providing a motion is passed by at least **two-thirds (2/3) of the votes cast in person at a meeting of the Board (notice of which, specifying the intention of such a vote shall be given at a previous meeting of the Board)**. Reasons for the suspension or removal of any board member in accordance with these Bylaws include, but are not limited to:
- a) Failure to perform duties as described in the board member's job description, and/or such duties as have been delegated throughout the course of the term of office. Board members removed in accordance to this provision cannot run and/or apply for a Board position within the current term and subsequent term.



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5. **Filling Vacancies:** Provided there is a quorum of board members:
 - a) Should the position of President become vacant, or not be filled in a general election, the newly elected Board shall, within fifteen (15) business days of taking office, appoint an interim President from among the Vice Presidents until such time a selection committee appoints a new President from the current Board upon review of eligibility requirements.
 - b) Should any of the Vice President positions be vacant because of not being filled in a general election, the Board shall, within fifteen (15) business days of taking office, start the appointment process from the membership of that campus, as per Board policies and procedures.
 - c) Should the position of Vice-President become vacant, the Board shall, within fifteen (15) business days, start the appointment process of the Vice-President from the membership of that campus.
6. **Honorariums:** Each member shall be remunerated by way of Honorarium as determined by the Board's Honorarium policy.
7. **Terms in Office:** The terms of office for the Board is May 1 to April 30. The position of President can be held for a maximum of two years consecutively (concurrently); if successfully elected.²
8. **Restrictions:** No individual shall hold two positions or portfolios on the Board simultaneously. No board member shall simultaneously be an employee of the Association.
9. **Leave of Absence:** The Board may, by majority vote following a request by a member of the Board of Directors, grant a leave of absence to the board member for a maximum of two meetings once per term in office.