



We as CCSAI are here to support you in any possible way. Through our Advocacy Services we are here to guide you to the right person and help solve the issue. Through advocacy, we educate you to better help yourself.

- Advocates at CCSAI:

Right now we have 2 advocates for all of our campuses. We do campus rotations at all our campuses to better serve all our students. Each advocate is on campus a minimum of 15 hours. We are always active on our emails to connect with you as soon as possible.

- How can we as CCSAI Advocates help you?
 1. Guide you through your process to the right person
 2. Take you through the College Policies and Procedures
 3. Come to your campus to help you
 4. Support you through any situation
 5. Sit with you in meetings to support you, so you are not alone
 6. Maintain absolute Confidentiality
 7. Help you be a Self-Advocate

We as advocates are also students, and we try to be available to you when possible. Please fill out the following form so that we can set up a meeting according to our availability. You can also check out our schedules at www.ccsai.ca so that you have a better idea as to when can we can set up a meeting.

Connect With Advocates

Student Information:

Name	Student ID
Email	Phone number
Campus	Timings to meet (Optional)

Program Information:

Program Name	Program Coordinator (Optional)
Course name	Section
Faculty name	Semester

Grounds:

(Please indicate if your Concern is Academic or Non-academic and indicate the problem under the specific fields from the list below. Please specify the problem if not included in the list.)

Academic

- Miscalculation of marks
 - Unfair Grading
 - Problems with professor
 - Other (Please Specify below)
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Non-academic

- Harassment
 - Bullying
 - Discrimination
 - Other (Please Specify)
-
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Description of Case:

(Please give a brief overview of your case so that we may have a glimpse of your issue)

Mandatory Steps:

- Have you tried talking to your professor about your issue?
 - Have you tried talking to the staff member you had problem with?
 - Have you communicated to a third party at the college? If yes, please specify name, position and way of communication (phone/email etc.) below:
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Next Steps:

Please e-mail as an attachment to one of our advocates on the email below or please drop off at the CCSAI office in Student Centre- second floor.

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