

CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

MINUTES of the meeting of the Full Board Meeting
held at the Student Centre Board Room, Progress Campus
941 Progress Avenue, Toronto, Ontario
on Wednesday, April 13, 2016 at 7:00 p.m.

Present: D. Gangwani - President
E. Cossaboom - Programmer
R. Irwin - Advocate
P. Sharma - Advocate
M. Ellington - Athletics Representative (arrived at 7:12 p.m.)
A. Parris - Campus Director, Morningside
B. Ramdial - Campus Director, Progress
R. Muhlemann - Campus Director, Story Arts Centre (arrived at 7:24 p.m.)
R. McConney - Vice President, Ashtonbee
D. Singh - Vice President, Progress
O. Ladele - Campus Director, Morningside
S. Chakraborty - Campus Director, Morningside
T. Zhang - Campus Director, Progress
V. Pudipeddi - Board Development Officer
L. Webb - Club Liaison
T. O'Selmo - Campus Director, Story Arts Centre (arrived at 7:06 p.m.)
P. Kirlik - Executive Director/CEO

Staff: L. Sancu - Chairperson
Miranda Williams - Recording Secretary, MinuteTakers Inc.

1. **CALL TO ORDER**

Notice having been given and there being a quorum present, L. Sanci called the meeting to order at 7:00 p.m. and presided as Chair.

2. **APPROVAL OF AGENDA**

On Motion by T. Zhang and seconded by R. Irwin the agenda was approved and adopted as presented. (14-0-0)

3. **APPROVAL OF PREVIOUS MINUTES**

The Chair asked for any errors or omissions in the Minutes of the Full Board meeting of March 16, 2016 that were previously circulated for review.

On Motion by P. Sharma and seconded by D. Singh it was,
RESOLVED THAT the Minutes of the Full Board meeting of Tuesday, March 16, 2016 be accepted as presented. Motion carried. (14-0-0)

4. **PRESIDENT'S REPORT**

D. Gangwani provided a President's Report with highlights noted as follows:

- (a) *Digital Badges* – The Centre for Global Citizenship Education is currently working on a digital badge to be awarded to students to attach to their social media accounts.
- (b) *Hiring Board Members* – Each Board member was requested to encourage students to apply for the new Board as there is one final round remaining.
- (c) *Programming Team* – The Programming Team was recognized for their creative work in increasing student awareness.
- (d) *Governance Committee* – The Governance Committee was thanked for all the vital decisions and changes that were accomplished.

5. **UPDATE FROM THE EXECUTIVE DIRECTOR**

P. Kirlik provided an Executive Directors Update with highlights noted as follows:

- (a) *Audit* – The staff have been preparing for the audit and it will be presented to the new Board in October 2016.
- (b) *Reviews* – It was noted that reviews for all staff members will now be completed and that there are approximately 30 staff members.

- (c) *Orientation* – An orientation session will occur at the end of April 2016 for the new Board and the current Board will be requested to help if available.

6. **GOVERNANCE UPDATE**

L. Sancu provided an update with highlights noted as follows:

- (a) *Honorarium Policy and Job Descriptions* – The Honorarium Policy and Job Descriptions were reviewed and amended at the last meeting. An updated copy will be presented in June 2016 for approval.

7. **BYLAW APPROVAL**

- (a) *Bylaw Approval* – The amendments to the Bylaws were made by the Governance Committee during the February 2016 meetings. **Approved.**

MOTION by R. Irwin

Seconded by S. Chakraborty

THAT the revised Bylaws presented be approved as provided. Motion carried. (17-0-0)

8. **HONOURARIA INCREASE**

- (a) *Honoraria Increase* – P. Kirlik noted that an increase must be approved at this meeting in order to be placed in effect for the new Board. P. Kirlik recommended that the Board approve a 7% increase as an increase has not occurred in a few years. It was also noted that gift cards or tickets to special events will also be noted in addition to the honoraria on pay stubs. R. Irwin inquired if the budget can support a 7% increase and P. Kirlik noted that financially everything is in good shape.

MOTION by M. Ellington

Seconded by P. Sharma

THAT the Board approve to increase honorarium for all voting Board members and support members by 7% effective May 1 2016. Motion carried. (13-0-4, Noted: D. Singh, L. Webb and T. O'Selmo)

9. **PROGRAMMING UPDATE**

E. Cossaboom provided an update on the Programming Committee with highlights noted as follows:

- (a) *Boat Cruise* – The Boat Cruise will be held on April 22, 2016. A bus will be available for ticket holders at the Progress Campus to go to the cruise, however it is by first come first serve.

- (b) *Thank you* – The Board was thanked for all of their support with the programming initiatives.

10. **FOR THE GOOD OF THE BOARD**

- (a) *Attendance* – L. Sancı thanked everyone for attending as many meetings as possible over the term.
- (b) *Reflection* – All Board members are requested to provide a brief reflection at the next meeting regarding their experience on the Board.

11. **DATE OF NEXT MEETING**

The next Full Board meeting will be held on Wednesday, April 27, 2016 at 7:00 p.m. at the Student Centre Board Room, Progress Campus, 941 Progress Avenue, Toronto, Ontario. This meeting will be a Special Annual General Meeting.

12. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 7:30 p.m. on Motion duly made and seconded.

President – D. Gangwani

Executive Director/CEO
P. Kirlik