

CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

MINUTES of the meeting of the Full Board Meeting
held at the Student Centre Board Room, Progress Campus
941 Progress Avenue, Toronto, Ontario
on Wednesday, May 13, 2015 at 6:00 p.m.

Present: D. Gangwani - President
E. Cossaboom - Programmer
R. Muhlemann - Campus Director, Story Arts Centre
A. Castillo - Campus Director, Story Arts Centre
H. Kalathiya - Vice President, Morningside
A. Parris - Campus Director, Morningside
R. McConney - Vice President, Ashtonbee
B. Lin - Campus Director, Morningside
M. Ellington - Campus Director Progress
D. Singh - Vice President, Progress
B. Ramdial - Campus Director, Progress
P. Kirlik - Executive Director/CEO

Staff: T. Ellul - Manager Board Development & Services
S. Yang - Bookkeeping Assistant

By
Invitation: K. Robinson - Recording Secretary, MinuteTakers Inc.

Guests: K. Rajpaulsingh - Dean of Student Life

Regrets: L. Sancı - Chairperson

1. **OVERVIEW**

The Board members were welcomed and the purpose of a Board meeting was reviewed. All meeting materials will be emailed two days prior to the meeting and must be reviewed prior to the start of the Board meeting. During the summer, meetings will begin at 6:00 p.m. and during the fall and winter, the meetings will begin at 7:00 p.m. All items on the agenda with a "M" require a motion, and the process for making and passing a motions were reviewed. Any Board member with a conflict of interest must abstain from the vote and these terms will be discussed further at a later date. For the year, the agenda is standard and there may be minor changes as required. During the meeting, if you must leave, please raise your hand and the chair will acknowledge you. After which, please state "Point of Personal Privilege", and you can leave the meeting as required.

2. **CALL TO ORDER**

Notice having been given and there being a quorum present, P. Kirlik called the meeting to order at 6:10 p.m. and presided as Chair.

3. **APPROVAL OF AGENDA**

On Motion by R. McConney and seconded by M. Ellington the agenda was approved and adopted as presented. Motion carried, (11-0-0).

4. **APPROVAL OF PREVIOUS MINUTES**

The Chair asked for any errors or omissions in the Minutes of the Full Board meeting of April 29, 2015 that were previously circulated for review.

On Motion by R. McConney and seconded by A. Parris it was,
RESOLVED THAT the Minutes of the Full Board meeting of Tuesday, April 29, 2015 be accepted as presented. Motion carried, (11-0-0).

5. **PRESIDENT'S REPORT**

D. Gangwani presented a President's update regarding the following: welcomed all the new Board members; training for the new members will be on-going and completed throughout the summer; please submit your personal information, emergency contact information, and schedule to T. Ellul; and that the brainstorming session for events went well.

6. **EXECUTIVE DIRECTOR/CEO REPORT**

P. Kirlik explained the purpose of the report by the Executive Director/CEO and that a written report is given to the Board prior to the meeting for review. Occasionally, a staff member will be invited to the meeting to further explain special events or circumstances such as the PAN AM Games.

7. **STANDING COMMITTEES**

- 7.1 **Governance Committee** – The next meeting is May 20, 2015 and all of the Board members were encouraged to attend. The meeting is to explain the purpose of the By-Laws and the current review process.

The Chair asked for any errors or omissions in the Minutes of the Governance Committee meeting of April 21, 2015 that were previously circulated for review.

On Motion by M. Ellington and seconded by D. Singh it was,
RESOLVED THAT the Minutes of the Governance Committee meeting of Tuesday, April 21, 2015 be accepted as presented. Motion carried, (11-0-0).

- 7.2 **Programming Committee** – E. Cossaboom presented a tentative calendar of all the upcoming events and commitments for the Board. The Committee will be meeting on May 27, 2015 and all of the Board was encouraged to attend. It was noted that the first event will be a barbeque on June 30, 2015 to celebrate Canada Day. A Canada's Wonderland trip has been planned for July 7, 2015. It was noted that E. Cossaboom will chair the Committee, and that the minutes will be reviewed at the following Board meeting.

8. **FOR THE GOOD OF THE BOARD**

The purpose of the item was reviewed and the floor was opened for comments.

- (a) *New Members* – K. Rajpaulsingh was impressed by the new Board members willingness to work hard and that they were prepared for the meeting. T. Ellul thanked the Board for arriving on time and for being attentive during the meeting.

9. **DATE OF NEXT MEETING**

The next Full Board meeting will be held on Wednesday, June 17, 2015 at 6:00 p.m. at the Student Centre Board Room, Progress Campus, 941 Progress Avenue, Toronto, Ontario.

10. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 6:19 p.m. on Motion duly made by R. McConney made and seconded by B. Lin. Motion carried, (11-0-0).

President – D. Gangwani

Executive Director/CEO
P. Kirlik