

CENTENNIAL COLLEGE STUDENT ASSOCIATION INC.

MINUTES of the meeting of the Full Board Meeting
held at the Student Centre Board Room, Progress Campus
941 Progress Avenue, Toronto, Ontario
on Wednesday, June 17, 2015 at 6:00 p.m.

Present: D. Gangwani - President
E. Cossaboom - Programmer
R. Muhlemann - Campus Director, Story Arts Centre
A. Castillo - Campus Director, Story Arts Centre
H. Kalathiya - Vice President, Morningside
A. Parris - Campus Director, Morningside
R. McConney - Vice President, Ashtonbee
B. Lin - Campus Director, Morningside
M. Ellington - Campus Director Progress
D. Singh - Vice President, Progress
B. Ramdial - Campus Director, Progress
P. Kirlik - Executive Director/CEO

Staff: L. Sancu - Chairperson
T. Ellul - Manager Board Development & Services

By
Invitation: K. Robinson - Recording Secretary, MinuteTakers Inc.

1. **CALL TO ORDER**

Notice having been given and there being a quorum present, the Chairperson called the meeting to order at 6:07 p.m.

2. **APPROVAL OF AGENDA**

On Motion by R. McConney and seconded by H. Kalathiya the agenda was approved and adopted as presented. Motion carried, (11-0-0).

3. **APPROVAL OF PREVIOUS MINUTES**

- 3.1 **May 13, 2015** – The Chair asked for any errors or omissions in the Minutes of the Full Board meeting of May 13, 2015 that were previously circulated for review.

On Motion by B. Ramdial and seconded by E. Cossaboom it was,
RESOLVED THAT the Minutes of the Full Board meeting of Tuesday, May 13, 2015 be accepted as presented. Motion carried, (11-0-0)

- 3.2 **May 27, 2015, Programming Committee** - The Chair asked for any errors or omissions in the Minutes of the Programming Committee meeting of May 27, 2015 that were previously circulated for review.

On Motion by R. McConney and seconded by B. Lin it was,
RESOLVED THAT the Minutes of the Programming Committee meeting of Tuesday, May 27, 2015 be accepted as presented. Motion carried, (11-0-0).

- 3.3 **May 20, 2015, Governance Committee** - The Chair asked for any errors or omissions in the Minutes of the Governance Committee meeting of May 20, 2015 that were previously circulated for review.

On Motion by M. Ellington and seconded by H. Kalathiya it was,
RESOLVED THAT the Minutes of the Governance Committee meeting of Tuesday, May 20, 2015 be accepted as presented. Motion carried, (11-0-0).

4. **UPDATE FROM THE PRESIDENT**

D. Gangwani presented an update as the President of CCSAI and highlights are noted as follows: The new Board was welcomed; some of the awards received by Centennial College were noted; the Sexual Assault Policy working group was reviewed and the policy can be found on the CCSAI and the College's website; a meeting will be held with the College regarding the Board's plans to inform the students of the new Sexual Assault Policy; the accessible campus meetings was reviewed; the Board was requested to support the new orientation plans; and the upcoming Board retreat was noted.

- (a) *Health and Dental Plan* – The current health and dental plan is for all domestic students and it was suggested to change to a new policy that encompasses mental health support. P Kirlik clarified the process for making the change and noted that this was attempted three year ago, however the students voted against it. If Centennial College approves a change the students would vote in February 2016 and the new policy would begin September 2016. It was suggested to hold an information meeting with students prior to a referendum.

On Motion by B. Ramdial and seconded by B. Lin it was,
RESOLVED to move forward through the fee protocol regarding a referendum to review the health and dental plan. Motion carried, (11-0-0).

5. **EXECUTIVE DIRECTOR/CEO's REPORT**

P. Kirlik presented an update on the following: the health and safety program is nearing completion and the package should be sent to the Board shortly, the hiring of three new positions has begun and the positions were noted as: Manager of Events and Communications, Manager of Clubs and Events, and Services Coordinator; the re-organization will be presented at the following meeting, it was noted that there are 31 fulltime staff; the audit has been completed and the staff were thanked for their hard work; the audited financial statements will be presented at the Annual General Meeting; the by-laws and policies will be discussed further at the following governance meetings; the graduation was last week; and the AMICUS conference was reviewed.

- (a) *Board of Governors Meeting* – D. Gangwani noted that the Board was mentioned at the meeting and everyone was thanked for their hard work.

6. **STANDING COMMITTEES**

- 6.1 **Governance Committee** – P. Kirlik informed that the By-laws were reviewed and a draft will be available prior to the next meeting for additional review. It was noted that the work must be completed by August to allow the approval at the September Board meeting. After which the new By-laws will be sent to the students for review prior to the Annual General Meeting in October. During the summer, all Board members must attend the governance committee meetings and the committee members will decided at the September Board meeting. The next meeting is June 24, 2015 and L. Sancu informed that P. Kirlik, T. Ellul, and herself will complete a review the revised By-laws prior to the meeting.
- 6.2 **Programming Committee** – E. Cossaboom informed that the first meeting was a couple of weeks ago and everyone had great ideas for programs. The upcoming events were noted as: 519 Pie Celebrations on June 22 with B. Ramdial; the Canada day event was moved to June 24, 2015 and there were great ideas for various activities at the event; tickets were purchased for a TFC soccer game on June 27 and currently being sold; and a Canada's Wonderland trip has been planned for July 17 and tickets are on sale.

6.2... It was noted that any Board member can be a volunteer for the event at must arrive at the meeting spot by 8 a.m. D. Gangwani informed that CCSAI has participated in a golf tournament with the College for the past several years and requested volunteers. There is also a Big Bike event and it was recommended that the Board members be involved.

(a) *Advertising* – Upon inquiry, it was noted that any questions regarding advertising could be addressed after the meeting.

7. **FOR THE GOOD OF THE BOARD**

(a) *Energy and Robert's Rules* – L. Sancu acknowledged the energy and engagement of the group and reminded all new Board members that according to Robert's Rules, all questions are to be added through the Chair.

(b) *Communication* – P. Kirlik inquired if there is sufficient communication prior to the Board meetings and the Board clarified that the communication is appropriate.

8. **DATE OF NEXT MEETING**

The next Full Board meeting will be held on Wednesday, July 15, 2015 at 6:00 p.m. at the Student Centre Board Room, Progress Campus, 941 Progress Avenue, Toronto, Ontario.

9. **ADJOURNMENT**

There being no further business to discuss, the meeting was concluded at 6:35 p.m. on Motion duly made H. Kalathiya and seconded by R. McConney.

President – D. Gangwani

Executive Director/CEO – P. Kirlik